Dear Child Care Professional:

The development of young children is an amazing growth process. Research has confirmed how important these early years are to the developing person. The better caregivers understand the importance of this early development, the better caregivers will be able to understand their role as nurturers.

The purpose of this letter is to invite you to the Caregiver Certificate (CC) class, *Child Development: Birth to Three*, a 15-hour specialized course. *Child Development: Birth to Three* is one CC course which builds upon *Child Care Orientation Training* (CCOT). CC will provide in-depth training in areas that are of concern to caregivers. CC consists of six courses: *Child Development: Birth to Three, Child Development: Three to Five, Child Development: Five to Eight, Creative Activities, Guidance & Behavior Management* and *Health & Safety*.

This course includes the following lessons: Concepts in Infant and Toddler Development, The Young Infant, The Mobile Infant, Toddlers and Early Intervention. *Child Development: Birth to Three* combines basic information, application, activities and resources that will provide a broader understanding of these important subjects. Graduates will be awarded a certificate of completion after the of fifteen hours of training. Enclosed with this letter, you will find more information about the times, dates and location of the *Child Development: Birth to Three* training course.

Sincerely,

Child Development: Birth to Three Trainer