March 6, 2019

Licensed and Registered Child Care Providers
Re: Notice of Revisions to the Minimum Licensing Requirements for the all License/Registration Types

Dear Child Care Provider:

The Minimum Licensing Requirements for all license/registration types have been revised through the promulgation process, with an effective date of April 1, 2019. The changes are limited to clarification of a few existing requirements and to incorporate the provisions of Act 572 of 2017. Act 572 expands the FBI fingerprint background check requirements to include all direct care staff, regardless of whether they have resided in Arkansas for the past five years. (Please see the last full paragraph below for additional information.)

The revised Minimum Licensing Requirement booklets for all license types may be found online at https://humanservices.arkansas.gov/about-dhs/dccece/programs-services/child-care-licensing

The specific requirements involved in this revision are highlighted in yellow and we ask that you review the requirements applicable to your license/registration. Only limited amount of requirement booklets will be printed, and we encourage you to print copies from the website if you would like paper copies.

**New FBI Fingerprint Background Check Requirements** - Again, the primary change with this revision relates to the expanded requirement for FBI fingerprint background checks, as explained above. **We will be sending a separate letter to you within the next few weeks, letting you know the time frames for phasing in this new requirement. Until you receive this second letter, there is no action necessary for you to take at this time.**

Please contact your Licensing Specialist or call 501-682-8590, if you have any questions.

Sincerely,

David H. Griffin, Assistant Director
Division of Child Care and Early Childhood Education